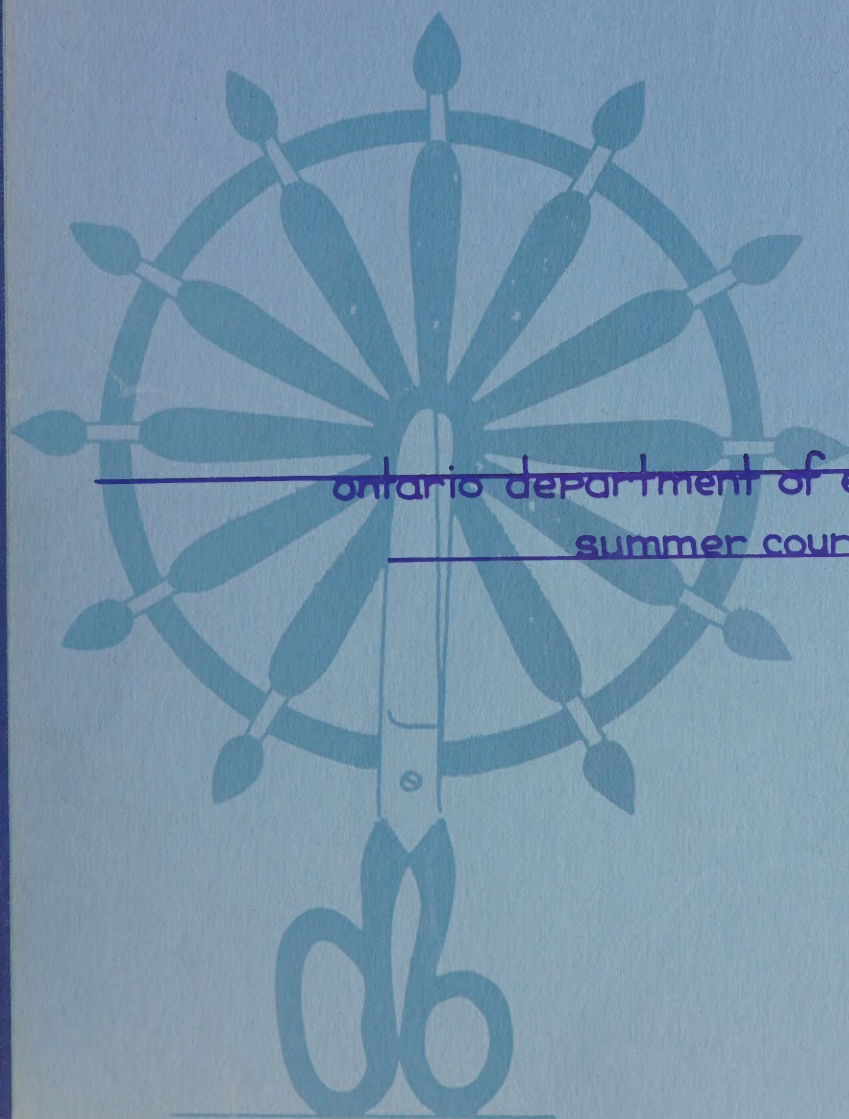
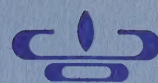


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ontario department of education
summer course in art



owen sound orientation bulletin



(Please Print)

NAME _____

ADDRESS _____

GRADE TAUGHT _____ SCHOOL _____

Please circle course being taken

Elementary Intermediate Part I

Instructions:
Read the Orientation Bulletin and choose units desired.
Write numbers of four units requested plus one alternate in spaces below.
Return this form as soon as possible but not later than June 25 to:
Mr. Arnel W. Pattemore,
Lincoln County Board of Education,
112 Oakdale Avenue,
St. Catharines, Ontario.

You will be assigned to classes in the order this form is received.
Your personal timetable will be available at the school on July 7.
Please check carefully and be accurate.

UNITS REQUESTED

Number	Name of Unit	Staff Member	

Alternate Course

--	--	--	--

REQUIRED LECTURE UNIT	
Unit No.	Name of Lecture

Date Sent _____ Signature _____

Programme selection form

This Orientation Bulletin has been prepared for the use of participants in the Summer Course in Art being held at The Collegiate and Vocational Institute, 5th Avenue, Owen Sound from July 7 to August 8, 1969. Students are urged to read it carefully and to bring it with them to the summer course. A second copy will not be available.

contents

	page
Welcome	2
Advance Registration	3

The Staff	4
Room Placement	5

Opening Day	6
Selecting a Personal Program	7
The 6-Day Session Plan	8

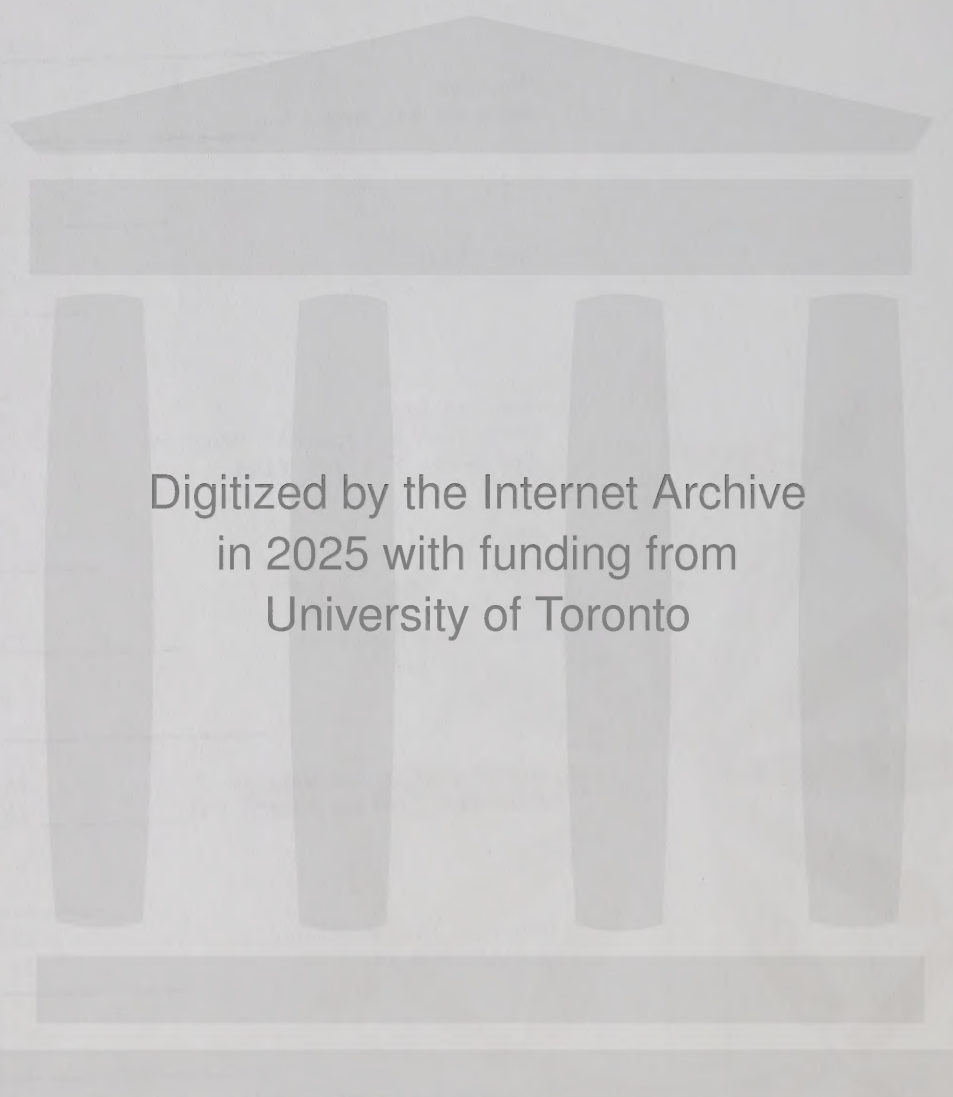
The Units of Work	9
Noon Hour Programs	13

Working at Your Program	14
When You Finish a Work Unit	16

General Information	17
Social Events	19

Your Personal Timetable	20
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Print your name here for identification.



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The Principal and Staff of this Summer Course in Art are pleased to welcome you on behalf of the Ontario Department of Education. This art course in Owen Sound is one of five being offered this year in different parts of the Province. There are two courses in Toronto, one in Lindsay and one in Timmins. Care is taken to assure a well-rounded programme at each of the courses. It is anticipated that more than fourteen hundred teachers will avail themselves of this opportunity to improve their teaching of art.

The course is designed to be of practical help to you as you plan and carry out a programme of art education in your classroom. This purpose will be accomplished in several ways, chiefly by suggesting to you projects which you may use and by helping you to become more proficient in both the practice and teaching of art. You will note that you are able to choose from a variety of units, most of which will emphasize the workshop technique of learning. Although it will not be possible for the individual student to enrol in all of the units, we would encourage you to visit other classrooms, to discuss activities with your fellow students and to bring your questions to any of the staff members. They have been chosen carefully from among the outstanding art teachers of the province and will give you a wide outlook on art education.

You should examine carefully the outlines of units contained in this book and decide on those which will best help you to improve your teaching of art. With the exception of certain required units, you are free to choose any of the courses outlined. Every effort will be made to give students the units that they would like but no guarantee can be given that you will be able to register in all the units of your choice. Please bear in mind that this is first and foremost an Art Course and all the units are planned to acquaint teachers with a philosophy of art education and to provide assistance with certain basic skills. Some units are beamed at specific grade levels but even these can be adopted to suit the needs of teachers of almost any grade level.

During the summer several events of a recreational nature will be planned by the student committee and we hope for your participation. Your suggestions are welcomed. Feel free to discuss problems with the Principal or Staff Members at any time. And do have an enjoyable and a worthwhile summer.

You may register in advance for the units you wish to study.
Please follow these instructions carefully:

1. Read all of this Orientation Bulletin and study especially the descriptions of the various units offered. Units being offered in Owen Sound are generally exploratory in nature and are intended to allow students to discover their abilities, to define their interests and to learn techniques which have immediate application in the classroom. Most units are of six day's duration and are offered four times during the summer. Students will enrol in four units in addition to the required lecture or study unit.
2. Choose those units which seem particularly suitable to your teaching situation and plan a programme that will give you a well-balanced study of art education.
3. Indicate your choice of units on the Programme Selection Form enclosed in this Orientation Bulletin. You will note that you choose four units plus one alternate. Complete the form carefully including your name and address.
4. Return the Program Selection Form as soon as possible, and not later than June 25, to:

Mr. Arnel W. Pattemore,
Lincoln County Board of Education,
112 Oakdale Avenue,
St. Catharines, Ontario.

Classes will be assigned in the order in which requests are received. There are limits to the enrolment in each class and so certain substitutions may be necessary.

5. On Monday, July 7 proceed to the Pre-Registered Table and pick up your Selection Form on which will be indicated your programme for the summer. Please note that these personal timetables will not be mailed out in advance.
6. Proceed with the registration on July 7 as outlined elsewhere in this Orientation Bulletin.

Registration

Arnel W. Pattemore, Co-ordinator of Art, St. Catharines Schools Author of "Printing Activities for the Classroom" "Art and Crafts in Special Education" Contributing editor of "School Arts" magazine	principal & lecturer
John Dowding, B.A., Head of Art Department, Blakelock High School, Oakville.	vice-principal & instructor
Miss Patricia Bailey, Associate Master Teacher of Art, York County Board of Education.	counsellor
Mrs. Claire Shoniker Brickus, A.O.C.A., O.S.A., Painter.	instructor
Victor Brickus, A.O.C.A., O.S.A. Head of Art Department, W.A. Porter Collegiate Institute, Scarborough.	instructor
Mrs. Beverlee Denstedt, Teacher, Halton County Board of Education.	counsellor
Mrs. J. Mary Eastman, Art Instructor, Westview Senior Elementary School, Hamilton.	counsellor
Miss Elma Harper, Art Teacher, Lady Churchill Senior School, St. Catharines.	counsellor
Bruce A. Mackison, Supervisor of Art, Georgetown Public Schools.	counsellor
Bill Parrott, B.A., Head of Art Department, Owen Sound Collegiate and Vocational Institute.	counsellor
Robert Peabody, B.A., Principal, St. James School, St. Catharines.	counsellor
Miss Elsie Wiens, Art Teacher, Prince Philip Public School, St. Catharines.	counsellor
Mrs. Beverley MacIntosh	secretary

the staff

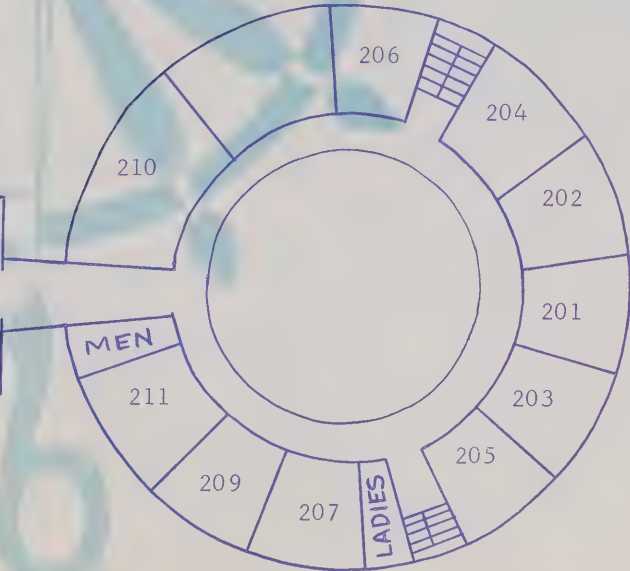
OS 138 Miss Bailey	room 205	OS 112a Miss Harper	room 203
OS 111d Mr. Brickus	room 209	OS 102 Mr. Mackison	room 202
OS 100 Mrs. Denstedt	room 204	OS 135 Mr. Parrott	room 210
OS 111a Mr. Dowding	room 211	OS 114 Mr. Peabody	room 111
OS 152 Mrs. Eastman	room 207	OS 104 Miss Wiens	room 201
OS 113 Mrs. Brickus	room 109	Summer Course Office	room 107

Food serving area on basement level in area marked with *

First Floor



Second Floor



On Monday, July 7 registration opens at 8:00 a.m.

If you have already sent in the Programme Selection Form you should:

1. Proceed to the Pre-Registered Desk according to alphabetical order.
2. Present your letter of admission received from the Department.
3. Pay the \$5.00 Social and Supply Fee.
4. Receive your Individual Timetable (Form A) and Progress Record Card.

Separate instructions will be given to those who have not pre-registered.

You may then tour the school and view the displays in the various rooms. At 8:45 a.m. all students assemble in the Auditorium for a brief introduction to the staff and to the course.

Following the opening assembly all students must check their Individual Timetables (Form A) with the staff members and confirm their attendance in classes.

Fill out the front side of the Progress Record Card. Please print in ink using CAPITAL letters. Students in Holy Orders should list both religious community name and lay name. Department of Veterans' Affairs (D.V.A.) students should write their branch of service and service numbers on their cards. Print your name only on the back of the Progress Record Card. Do not list units of study.

Copy your approved Individual Timetable on the last page of the Orientation Bulletin for your own records.

Return your completed Form A and Progress Record Card to the Summer Course Office before you leave the school. UNTIL FORM A AND YOUR PROGRESS RECORD CARD ARE COMPLETED AND FILED IN THE OFFICE YOU ARE NOT OFFICIALLY ENROLLED.

On Tuesday, July 8, report to your first unit of work at 8:00 a.m.

OPENING DAY

If you are working toward an Elementary Certificate:

- (a) It is compulsory for you to select one picture-making unit and lecture unit OS121. The picture-making units are numbered OS100 to OS104. If you select more than one picture-making unit, make sure that the units in question are not repetitions of one another. Do not select more than two picture-making units.
- (b) Summarize the gaps in your knowledge about art. What do you think you should know to be more proficient in your work as a teacher of this subject?
- (c) Think of the grades you teach and the programme of studies you follow. Select activities which would lend themselves to strong correlations with the lives of the children under your charge and, hence, would improve the general learning situation in your school.

SUMMARY: You may select any unit of work offered. One picture-making unit is obligatory and the lecture unit OS121. THREE HOURS PER DAY IS THE MINIMUM ATTENDANCE FOR STUDENTS DESIRING AN ART CERTIFICATE.

If you are working toward an Intermediate Certificate, Part I:

You have enjoyed previous experiences in art education. You have explored several fields of design and have probably begun to develop a personal point of view (or philosophy) about art and the teaching of art. Because of this background, you are in a better position to begin to specialize. The following suggestions are offered to help you to select your programme.

- (a) Select some work similar to that in which you enjoyed the most success in previous units.
- (b) Select a programme which includes both two and three dimensional work.
- (c) Study the prescriptions of the units being offered to determine those which contain some work which you have not previously explored. You should include in your timetable those units which you feel will offer activities which would be practical to you.
- (d) Students desiring an Intermediate Part I Certificate are required to complete unit OS300.

SUMMARY: You may select any unit of work from among those being offered. You must complete unit OS300.

MINIMUM ATTENDANCE LEADING TO CERTIFICATION
IS THREE HOURS EACH DAY.

The timetable of the units of work has been arranged so that students may enjoy a maximum of choice. The majority of work units (with certain exceptions as noted in the descriptions) operate upon a 6-day plan. Time during the summer is divided into four 6-day blocks or sessions.

Staff members, whose units of work follow this timetable, open their classes on each day 1 and close them on each day 6. In this way, a unit of work may be offered four times during the summer. All classes meet from 8:00 a.m. to 11:15 a.m.

The classrooms are open each afternoon until 3:00 p.m. to enable students to work on assignments.

Day Number	1	2	3	4	5	6	
July 8	9	10	11	14	15		1st 6-day session
16	17	18	21	22	23		2nd 6-day session
24	25	26	29	30	31		3rd 6-day session
Aug. 1	4	5	6	7	8		4th 6-day session

Please note that lecture unit OS121 (obligatory for all Elementary students) is held in the auditorium commencing July 9 and ending July 22.

On Friday, August 8:

All students will meet in the Auditorium at 8:00 a.m. for closing exercises for the course. From there students will go to their rooms where there will be final class sessions. Students will assist in putting the room in order and will have their cards signed for the final unit. Unless a student appears at school on this day as requested, his summer will not be considered complete.

A study will be made of art activities and techniques suitable for pupils in Kindergarten and those in Grades 1, 2 and 3. The relationship of art to the general Kindergarten programme and to the programme in the primary grades will receive attention. Emphasis will be placed upon picture-making. Follow the 6-day session plan.

Mrs. Denstedt
Daily 8 to 11:15a.m.
Room 204

Picture-Making (Grades 1 to 6)

OS 102

A study will be made of art activities and techniques suitable for pupils in Grades 1 to 6. Theory and practice will emphasize picture-making. Group work will be included. Follow the 6-day session plan.

Mr. Mackison
Daily 8 to 11:15a.m.
Room 202

Picture-Making (Grades 1 to 8)

OS 104

This unit will deal with picture-making in the primary, junior and intermediate grades. A study will be made of the normal modes of expression of pupils in these grades. Areas of discussion and practice will include the elementary school art programme, methods, individual and group activity, handling of basic art materials, a variety of techniques and a study of design as applied to picture-making. Follow the 6-day session plan.

Miss Wiens
Daily 8 to 11:15a.m.
Room 201

This unit offers a two-week preliminary but detailed exploration of the elements of painting. The basic materials of pen, ink, chalk, and oil paint will be used to explore the elements of shape, form, texture, colour, movement and space. This unit will involve studio work in addition to outdoor sketching and field trips. This unit is recommended as a background for advanced painting units. Counts as two 6-day units.

Mr. Dowding
Daily 8 to 11:15a.m.
July 8 to 23
inclusive. Repeated
July 24 to August
8 inclusive.
Room 211

Elementary Drawing

OS 111d

This unit offers a preliminary but detailed exploration of the elements of drawing. This will include a wide range of materials in relation to varied subject matter. There will be an emphasis on outdoor sketching, still life, figure drawing, imaginative composition and creative drawing. This unit is especially recommended as a background for advanced drawing and painting units. Follow the 6-day session plan.

Mr. Brickus
Daily 8 to 11:15a.m.
Room 209

Elementary Poster Making and Bulletin Board Techniques

OS 112a

This one-week unit will consist of brief lectures and practical experiments in poster-making. A study will be made of lettering, design and concept as applied to a poster. Media used will include ink and coloured papers. Bulletin board arrangements will also be studied. Follow the 6-day session plan.

Miss Harper
Daily 8 to 11:15a.m.
Room 203

This unit offers a two-week exploration of water colour painting. Emphasis will be placed on outdoor sketching, still-life and non-objective work in various media, before rendering such studies into water colour paintings. Offered once only, July 8 to 23 inclusive. Counts as two 6-day units.

Mrs. Brickus
Daily 8 to 11:15a.m.
Room 109

Miscellaneous Crafts

OS 114

This unit will emphasize experiences for children in elementary school grades, stressing inexpensive and salvage materials which the children can use. Students will be requested to bring to class a variety of scrap materials. A suggested list will be available on registration day. Follow the 6-day session plan.

Mr. Peabody
Daily 8 to 11:15a.m.
Room 111

Elementary Pedagogy - Prerequisite for all students who wish to obtain an elementary certificate. OS 121

This unit comprises a series of lectures and general discussions on elementary pedagogy, philosophy and psychology with special reference to the teaching of art. Such topics as the characteristics of contemporary education, the individual and society, supervision, the enterprise, the learning process, objectives in art teaching, the democratic concept of education will be discussed with the object of developing an insight into and understanding of the role of the teacher of art as an educational leader in his community. The textbook is: Charles D. Gaitskell: Children and Their Art (Toronto: Longmans, 1958), price approximately \$7.50 at the office. July 9 to 22 inclusive.

Mr. Pattemore
Daily 11:30a.m. to
12:15p.m.
Auditorium

This unit will include methods of hand-building pottery, practical glazing techniques, design and decoration in relation to pottery, and firing techniques. The relationship of ceramics in the art activities in elementary and secondary schools will be discussed. Modern trends will be included as will decorating of tiles. It is designed as an introduction to the art of ceramics using a minimum of equipment. Follow the 6-day session plan.

Mr. Parrott
Daily 8 to 11:15a.m.
Room 210

Elementary Paper Techniques

OS 138

In this unit the student will learn to use paper creatively. The work to be explored will include the use of paper in ways other than that of merely supporting flat work. The three-dimensional use of paper will be emphasized, and the use of torn paper, paper line compositions and paper mosaics will be considered. The work will be especially suitable for grades 4 to 10. Follow the 6-day session plan.

Miss Bailey
Daily 8 to 11:15a.m.
Room 205

Creative Stitchery

OS 152

This unit will be an introduction to the wide range of potentialities in the creative use of stitches in the classroom. It will include a range of materials and threads which may be used. Various stitches and applique will be studied and their application in design and in picture-making. (The student for this unit should provide himself with a pair of sharp scissors. Yarns and materials of unusual colour and/or texture might also prove useful). Follow the 6-day session plan.

Mrs. Eastman
Daily 8 to 11:15a.m.
Cycles 3 & 4 only
Room 138

Independent Study

OS 300

This unit is required of all students enrolled in Intermediate Part I and is designed to encourage further exploratory work in any area of art education. Each student is required to prepare a comprehensive essay on an approved topic which will be assessed by at least two staff members. Topics must be approved by the principal not later than July 14 and assignments must be completed and turned in to the office by July 31.

Following the conclusion of the lecture unit OS 121 on July 22, special programs will be scheduled for the noon hour period. Although attendance at these programs will be optional, it is to be hoped that all students will take advantage of this opportunity to expand their understanding of art education. Programs will be scheduled on practically all days from July 23 to August 7 inclusive and will be announced each day on the bulletin board near the summer course office. Programs will generally run from 11:30 a.m. to 12:15 p.m.

Because on a course such as this it is not possible to offer units in all areas of study, these noon hour programs will be designed to supplement the courses offered. Several excellent film programs will be planned to show both the history of art and techniques in art education. These films will be obtained from a number of sources.

Filmloops and filmstrips will also be included in some of the noon hour programs. In this way you will have an opportunity to preview some of the materials which you may choose to use in your classroom. Slides will also be used in the noon hour programs.

In addition to the visual programs indicated, several members of the staff will offer special programs in their specialty. These will supplement the regular units being offered during the summer and will include a selection from the following list of topics:

- printmaking activities for children
- crayon techniques for the classroom
- drawing
- special display techniques
- magazine arts and classroom graphic design
- use of the art gallery and museum
- etc.

Be sure to check the bulletin board daily for information on the special programs being offered and make an effort to attend as many as possible. Students are invited to request topics which will be of especial interest and concern to them in their teaching.

STANDARD OF WORK

Students are often concerned about the standard of excellence they should reach in their manual work. How proficient should you be in art? It is felt that in the brief time allotted to the units, students should have as broad a survey of activities as possible, and should not spend much time trying to perfect any one technique.

No one expects you to become an artist in a preliminary summer course. All the staff hopes is that you may have experiences which will enable you to become a better teacher. Therefore, do not repeat work just to perfect a skill. Skill is useful to have, but if you want to achieve it, practise between the end of this summer session and the beginning of the next session.

Once you have mastered enough of a technique to use it in a classroom, decide without delay your next field of exploration.

PRESCRIBED READING

With the exception of the lecture units there is no prescribed reading for the units of work. An intelligent person reads a book to answer questions which have arisen during his experience. Probably no two persons will want to find the answers to exactly the same questions, and it would seem under the circumstances, to be wasteful of time and energy to do prescribed reading.

WRITTEN ASSIGNMENTS

What has been said concerning prescribed reading applies also to written assignments. With the exception of the lecture units there are no written assignments attached to the work units. If the participant wishes to write on any topic in order to clarify his thinking or to help him to recall useful information he has discovered, he will do his writing in his notebook for his own benefit, and not as proof of work done.

EXAMINATIONS

Counsellors and instructors do not set examination papers. Lecturers, however, may give short tests throughout their units or may set a final paper. They may, on the other hand, summarize a student's progress by means of "term's work" or in any other manner they may wish to choose.

NOTEBOOKS

Students are expected to keep notebooks during the summer session. Your notes (suitably illustrated) should contain such information as will be valuable to you when you return to your teaching position. Write only that which is necessary and useful. The following items are suggested:

- (1) Short descriptions of new techniques learned, including the materials and tools involved.
- (2) Suggestions for correlations of these techniques with other areas of school life.
- (3) A brief summary of valuable theory (both of aesthetics and of methodology) connected with the techniques which your co-workers and your staff members have contributed.
- (4) An outline of the problems discussed by lecturers which are of importance to you.
- (5) Short accounts of any reading which may have bearing upon the topics outlined in your notebook.

Staff members will request to see your notebook at the end of each session. It should be remembered that your notebook will be one of the more valuable items you will take away from this course.

INDEPENDENT WORK

Although the workshop units are scheduled from 8:00 to 11:15 a.m. it is not always possible for students to complete the projects they attempt during those hours. For that reason the rooms remain open until 3:00 p.m. so that students may work independently. Staff members will be glad to discuss such projects with you and will provide the necessary materials on request. Naturally, supplies may not be taken home but students should take advantage of every opportunity to explore techniques further.

At the close of each unit of work you have a number of things to do:

- (1) Each student has a progress record card which he obtained upon registration. These cards have spaces for a record of activities explored under the guidance of staff members. On the last day of each unit of work (usually day 6) the progress record cards will be given out by each staff member.
- (2) Under the direction of your staff member, write a short description of the work you have completed in the proper spaces on the progress record card.
- (3) Take your card, together with the work you have completed, to the staff member for his appraisal. Your staff member will then write a short statement of your progress and will sign the card. It is your privilege to know what the staff member says about your progress. In this way, you will always know how well you are succeeding in your work. Comments might consist of the following:

"Excellent" - meaning that the student is co-operative, creative and open-minded, seems to have a grasp of the essentials of contemporary art education, produces work which is outstandingly well designed, and attacks problems with considerable intellectual vigour.

"Complete" - meaning that the student is co-operative, produces work which is reasonably well designed, is not unreasonably opposed to contemporary trends in art education, and goes about the work on hand with reasonable self-reliance; works to capacity.

"Incomplete" - meaning that the student is unintelligently opposed to contemporary trends in art education, shows strong signs of laziness, produces copied work or work which is very badly designed; is resentful of change.

Some staff members may make additional comments.

- (4) Take your notebook to your staff member and have him initial it.
- (5) Leave your progress record card with the staff member who will then return it to the office as a record of your work.

When you finish a work unit

16

NOTES CONCERNING THE WORK OF STAFF MEMBERS

The work of the counsellors is to relate art and craft activities to the general school programme, to assist the students to explore the various fields of art and to help these students acquire a sound pedagogy in the use of the activities explored.

The instructors have the task of helping the students to develop adequate technical skill in the production of well designed art forms. They are not responsible for information about pedagogy.

The lecturers deal with their own specialized fields and give philosophical form to the questions under discussion. They deal also with problems connected with their special fields which are brought before them by the students.

COFFEE BREAK

All staff members allow a short break near the mid-point of their sessions. It is suggested that students take this opportunity to leave their work so as to return refreshed. Light lunches and beverages will be available in the cafeteria. Having the correct change ready will help facilitate service. As it is essential that this break not interfere with the work units, students are asked to return to classrooms promptly.

SMOKING

Because of fire hazards associated with art materials and in keeping with our agreement with the school authorities, there is a strict "No Smoking" rule inside the building. Students are urged not to leave cigarette butts or other debris in the school yard.

TOOLS AND SUPPLIES

Owing to the high cost of art supplies, students are asked to be particularly careful not to waste any materials. Every student is urged to bring a pair of scissors, since no scissors will be supplied. Sufficient quantities of all other tools and supplies for normal activities will be available at no extra cost above the \$5.00 supply and activity fee.

PARKING

Announcement will be made during the summer regarding suitable locations for parking of cars. Your co-operation and consideration will be appreciated.

DISPLAYS

The displays of students' work in the halls and elsewhere are changed nearly every day. Students must not remove work from the display boards, but should obtain it from the staff member after it has been returned to the room where it was produced. Be sure to watch all the display boards to see what is being produced in the units.

STUDENTS' ABSENCE

It will be realized that even one day's absence is a serious matter in a concentrated summer session such as this. Students who wish to obtain an art certificate may not be absent from any class written on their Form A. Should illness prevent a student from attending class, a doctor's or dentist's certificate must be presented upon return to the summer session.

LIBRARY

A number of books are available, many loaned by staff members. It is regretted that none of these may be removed from the library. However, you are urged to acquaint yourselves with the materials available.

SOCIAL PROGRAMME

Early in the session a committee of students will be formed to plan a number of social activities during the summer. All students are urged to participate. A portion of the Social and Supply Fee will be used to subsidize these activities.

EVALUATING THE SUMMER SESSION

No matter how thoughtfully a summer session of this kind is planned, there is always room for improvement. Students, who are people with the greatest insight into the success of the courses, are asked to evaluate the existing organization. They should suggest means of improving present conditions whenever a practical idea occurs to them. Many of the present arrangements at the art courses are based upon suggestions offered by students at former summer sessions.

During the summer a number of special events will be scheduled and announced on the general notice board as well as by other means. Among these will be the following:

SOCIAL PROGRAM

Early in the session a committee of students will be formed to plan a number of social activities during the summer. It is hoped that all students will participate in as many of these events as possible. Your suggestions and assistance will be welcomed by the committee. It is probable that a general banquet will be held towards the end of the summer. A portion of the Social and Supply Fee will be used to subsidize these activities.

OPEN HOUSE

Although visitors are welcome to see the displays at any time during the summer, a special Exhibit has been scheduled for the evening of Thursday, July 31. The public will be invited to visit the school at that time and teachers in the area should be especially interested. Please inform your friends and associates of this exhibit.

CSEA TRADE FAIR

Each year a special display of all the leading brands of art supplies is arranged in co-operation with various firms. The fair is sponsored by the Canadian Society for Education Through Art. The date for the fair will be announced later and all students will be given an opportunity to view the exhibits. You may wish to invite Board officials and teaching associates to visit the display.

TOM THOMSON MEMORIAL ART GALLERY

This fine local gallery will have on display its permanent collection during the summer and special plans will be made to welcome those attending our course. Further announcements of conducted tours and special activities will be made during the summer.

Be sure to fill in this timetable when your own Form A has been approved.
Use this as a ready reference during the summer.

CYCLE ONE July 2 to July 9	
Unit No.	
Unit Name	
Staff Member	
Room No.	

CYCLE TWO July 10 to July 17	
Unit No.	
Unit Name	
Staff Member	
Room No.	

CYCLE THREE July 18 to July 25	
Unit No.	
Unit Name	
Staff Member	
Room No.	

CYCLE FOUR July 26 to August 2	
Unit No.	
Unit Name	
Staff Member	
Room No.	

Lecture Unit No.	Time	Title of Lecture	Dates
	11:30 to 12:15		

Any changes which the student wishes to make as the summer course progresses must be approved by the office. The last date to make such changes is July 11. Students are therefore advised to explore early in the session the work offered.

